



# The Arc Gateway Poinsettia Order Form

**BILLING INFO:**

Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

To order: Submit form via email to [dvonstein@arc-gateway.org](mailto:dvonstein@arc-gateway.org) OR via mail to The Arc Gateway, 3932 North 10th Avenue, Pensacola, FL 32503 OR fax to 850-429-9279. For any questions, please call 850-469-0849.



SELECT QUANTITIES

Size	Red	White	Pink	Marble	Unit Price	Subtotal
6" Small (1 plant/pot)					\$7.95	
8" Medium (2 plants/pot)					\$14.95	
					Subtotal Before Discounts	
					Bulk Order Discount Subtotal <small>(3% discount for orders of 20 or more)</small>	
					Sales Tax <small>(7.5% or include tax-exempt form)</small>	
					† Optional Delivery <small>(see restrictions above left)</small>	
					<b>Grand Total</b>	

†Minimum order of 20 plants to be eligible for delivery  
 † Delivery Charges - \$20 within 8 miles / \$25 for 8 - 35 miles

Decorative Liner  
(Included. Please check one)

Red      Green      Gold

\*subject to availability, colors may be substituted if needed.

**DELIVERY INFO (if different from above):**

Requested: Pick up    Delivery    Name: \_\_\_\_\_  
 Week of Nov. 27- Nov. 30    Address: \_\_\_\_\_  
 Week of Dec. 4 - Dec. 7    City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Week of Dec. 11 - Dec. 14    Delivery Phone: \_\_\_\_\_  
\*Delivery arrangements will be scheduled the week prior.

**For Pick-up please visit our Plant Nursery located at 1112 East Fairfield Dr. Pensacola, FL 32503**



PAYMENT INFO:

Cash on Delivery	
Check Included Ck# _____	
Credit Card (please fill in below)	
Visa Mastercard Discover American Express	Name on Card: _____ Card Number: _____ Exp. Date: _____ Security Code: _____ Billing Zip: _____

*Thank you for supporting*



*Happy Holidays!*

**Deadline for Pre-orders is Friday Nov. 9, 2018**

FOR INTERNAL USE ONLY

Date Received: _____	Order # : _____
Received by: _____	
Pre-order: Yes Date processed: _____	
Delivery Date: _____	Requested: Pick up Delivery
Delivery Time Frame: _____	Week of Nov. 27 - Nov. 30
	Week of Dec. 4 - Dec. 7
	Week of Dec. 11 - Dec. 14
	*Delivery arrangements will be scheduled the week prior.
Special Notes/Instructions: _____	
_____	

*For Pick-up please visit our Plant Nursery located at 1112 East Fairfield Dr. Pensacola, FL 32503*

